HRA

Meeting	HRA Committee Meeting
Date	16 October 2025
Time	19.00
Venue	Gordon League
Attend.	Grant Bowden (GBo) – Chair, Planning and Legislation lead David Bucknell (DiBs)– Treasurer, Highways lead Gareth Steer (GS) – Secretary, Values lead Gemma Bate (GBa) – Environment & Open Spaces co-lead Ian Pickup (IP) – Easements lead Jen Caple (JC) – Development lead
Apol.	Alex Kirby (AK) – Community Champion Chris Royce (CR) – Safety & Welfare lead John Byron (JB) – Active Committee Member Kiran Emery (KE) – Media & Website lead Sue Steggles-Cole (SSC) – Technology lead Wayne Subryan (WS) – Environment & Open Spaces co-lead

1	**Minutes of previous meeting: 18 September 2025** Type error identified JC proposed acceptance; SSC seconded. Approved subject to correction.
2	**Declaration** GBo noted apologies and that meeting was quorate Asked for AOB No conflict of interest declared.
3	**Opening Remarks** Thanks to: • AK who is stepping down from active duty for all his work on community champions • GBa for stall of the EcoChurch and the terracycle bins • JC for media round on bridge closures Set current focus on: • Quiz night and Christmas Carols
4	**Treasurer's Report** The bank balance stands at £587.65 • £120 spent on insurance (annual premium) • £25 ringfenced for prizes at the school fete (invoice not received). • £250 ringfenced for 50% cost of GLRFC defibrillator released from ringfence – GLRFC not moving it • £200 is ringfenced for a party, £150 to go on prizes • Therefore £262,65 is in the kitty unallocated. • Yet to receive £300 grant from Gloucester City Council • £25 to be invoiced for hire of GLRFC for drop-in session • £15.59 owed for domain registration
5	**Project reports** **A. Highways – DiBs.** . Bridges now all open. B. **Environment and Open Spaces WS & GBa** Eco Fair with Eco Church a success. The

	Terracycle bin was progressing steadily **C. Media and Website – KE (update by GS)** GS taking ownership of project with KE supporting as required. **D. Planning and Legislation – GB** No significant planning applications **E. Safety & Welfare – CR (update in advance read by GS)** There have been a few vehicle break in around the Quays and docks area and Castlemead car park, mainly due to items left unattended and in sight. This was at the end of September and early October. Grant applied to NHW for a new starter kit for a new scheme. Ear marking for a new scheme for Hempsted lane. A new person wishes to help and take control of a new NHW group. **F. Technologies – SSC** No update **G. Easements – IP** Email I received from Rebecca Trimnell on 23rd October re bat cave and slippery path that said a senior officer has assured her that she is going to flag up a request to make this area safe, i.e. the dangerous condition of the disused storage bunker near the canal. **H. Development – JC** 9 attended Women's Wellbeing Group 6 October, 18 requests for info, next meeting 3 Nov – topic Kinesiology Dog bin map updated, to be pinned to HVNB. JC to contact Cllr Tracey re unfulfilled requests for more/changed locations Trial of village events calendar for October a success. November drafted, liaising with Parish magazine editors. Permission to post in GLRFC, Village Hall, Lysons Hall, School noticeboard, Church porch and village shop 2nd drop in session being planned for 17 Jan subject to location availability **I. Community Champions – All** "Oktoberfest" quiz night planned and tickets being sold Christmas Carol planning progressing

	Committee agreed joint ownership of future events with Alex stepping down **J. HRA Values – GS** GS walked through how values will be defined. Agreed to compile list of potential values and define them with cttee input. To be drafted prior to agreement at AGM.
7	**Parish Magazine articles** SCC to lead on drafting content • 10 Nov (Dec) - Chairs 2025 roundup • 10 Dec (Jan) - HRA Values • 10 Jan (Feb) – AGM and recruitment drive
8	**AOB** • n/a
9	**Dates of future events and meetings** • 2 December