

# HRA

<b>Meeting</b>	HRA Committee Meeting
<b>Date</b>	18 September 2025
<b>Time</b>	19.00
<b>Venue</b>	Gordon League
<b>Attend.</b>	Grant Bowden (GBo) – Chair, Planning and Legislation lead DiBs Bucknell (DiBs)– Treasurer, Highways lead Gareth Steer (GS) – Active Member, Values lead Sue Steggles-Cole (SSC) – Technology lead Jen Caple (JC) – Development lead John Byron (JB) – Active Committee Member
<b>Apol.</b>	Kiran Emery (KE) – Media & Website lead Alex Kirby (AK) – Community Champion Gemma Bate (GBa) – Environment & Open Spaces co-lead Ian Pickup (IP) – Easements lead Chris Royce (CR) – Safety & Welfare lead Wayne Subryan (WS) – Environment & Open Spaces co-lead

<b>1</b>	<b>Minutes of previous meeting: 17 July 2025</b> JC proposed acceptance; SSC seconded. Approved.
<b>2</b>	<b>Declaration</b> GBo noted apologies and that meeting was quorate Asked for AOB No conflict of interest declared.
<b>3</b>	<b>Opening Remarks</b> Thanks to: <ul style="list-style-type: none"> <li>• SSC for Parish magazine submission</li> <li>• DiBs for leading HRA response to bridge closure; JC, SSC &amp; GS for media engagement</li> <li>• JC &amp; GS for organising drop-in clinics</li> <li>• GBa for supporting Eco church and Teracycle bins</li> </ul> Set current focus on: <ul style="list-style-type: none"> <li>• Quiz night</li> <li>• Christmas carols</li> <li>• Cttee BAU</li> </ul>
<b>4</b>	<b>Treasurer's Report</b> The bank balance stands at £587.62 <ul style="list-style-type: none"> <li>• £120 spent on insurance (annual premium)</li> <li>• £25 ringfenced for prizes at the school fete (invoice not received).</li> <li>• £250 ringfenced for 50% cost of GLRFC defibrillator move.</li> <li>• £200 is ringfenced for a party</li> <li>• Therefore £112 is in the kitty unallocated.</li> <li>• Yet to receive £300 grant from Gloucester City Council</li> </ul> A letter was drafted to confirm commitment and timetable for GLRFC work, no response. DiBs chasing.
<b>5</b>	<b>Project reports</b>  <b>A. Highways – DiBs.</b>  A speed survey has been conducted at 3 points on Hempsted Lane, the results show no evidence of speeding problem.

Netheridge Bridge opened 12/9, pedestrian bridge opened 16/9. Bridge on Severn Road close (outside of Hempsted but affects traffic)

JC has raised question with Gloucestershire County Council about decision making and due regard to Equalities legislation.

**B. Environment and Open Spaces WS & Gba (update by email)**

No litter pick organised.

Eco Fair is on Saturday 27th September 2-5. Call for volunteers

Teracycle is in place and being used, located outside church entrance

**C. Media and Website – KE (update by GS)**

GS trained on updating website

GS & JC planning “welcome pack” page

JC to contact Terry regarding inclusion of events calendar in Parish magazine. Will be published on website

**D. Planning and Legislation – GB**

No significant planning applications to report on.

Working group complaining to council on Permali smell issues

**E. Safety & Welfare - CR**

Parking issues around canal being reported to PCSO

**F. Technologies – SSC**

Records to be kept on movement of laptops

SSC liaising with Ruth at school for distribution of first laptop

SSC to explore helping people beyond school with any excess stock

**G. Easements – IP**

Nothing to report

**H. Development – JC**

Women’s Wellbeing Group launched, Lysons hall booked 6 October.

JC to go back to Pam Tracy re extra dog bins and ask Matt to place a new bin at swan’s nest bridge. Then publish bin map and link to on HVNB

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	<p>JC to coordinate compiling and publishing of village events calendar.</p> <p>SSC commented that new bins having positive impact</p> <p><b>I. Community Champions – All</b></p> <p>Focus on “Oktoberfest” quiz night. DiBs organising sausage van. Kate to deliver quiz Event to be promoted in line with last year’s quiz</p> <p>Christmas Carol event being organised for 12 Dec 7pm – SCC leading. JB to explore catering with contact.</p> <p>Committee agreed joint ownership of future events</p> <p><b>J. HRA Values – GS</b></p> <p>GS to compile list of potential values and define them with cttee input. Next step to define underpinning principles and test. Values to be drafted prior to agreement at AGM.</p>
<b>7</b>	<p><b>Parish Magazine articles</b></p> <p>SCC to lead on drafting content</p> <ul style="list-style-type: none"><li>• 10 Oct (Nov) - Post quiz night, Christmas carols</li><li>• 10 Nov (Dec) - Chairs 2025 roundup</li><li>• 10 Dec (Jan) - HRA Values</li></ul>
<b>8</b>	<p><b>AOB</b></p> <ul style="list-style-type: none"><li>• n/a</li></ul>
<b>9</b>	<p><b>Dates of future events and meetings</b></p> <ul style="list-style-type: none"><li>• 16 October (GLRFC)</li></ul>